



TERMS, CONDITIONS & INFORMATION BOOKING SHEET
COTTAGES

The Hermitage is first and foremost a Retreat and Spirituality Centre, and as such, is not available for corporate conferences, weddings and/or tourist accommodation. Detailed information on the mission and facilities of The Hermitage can be found on our website www.thehermitage.org.au

The following is specific information that you need to know if you are intending to make a group or personal booking for one or more cottages. Please note that as this is a working farm, pets are not permitted on site. We apologise for any inconvenience.

COTTAGE BOOKINGS:

A booking enquiry form must be completed and returned to bookings@thehermitage.org.au for all Cottage bookings. A non-refundable deposit is required prior to confirmation of a cottage booking request.

PERSONAL BOOKINGS (GUEST COTTAGES)

Personal and/or family bookings can be made in the Guest Cottages available at The Hermitage. Please note the number of guests staying in each cottage is strictly limited to the number of beds available in the cottage. Guest cottage bookings include all linen, but do not include catering. Each cottage is provided with a basic selection of utensils and cooking facilities. Where a booking is for more than one cottage you may choose to book our 'self catering kitchen' at Le Rosey. It is the responsibility of the person making the booking to:

ON ARRIVAL

- Call into reception to pick up your key, unless other arrangements have been made with your contact person, or someone on The Hermitage staff
- Liaise with your Hermitage contact person about details of the stay either on arrival or prior to arrival
- Parking to be as arranged with your contact person

ON DEPARTURE

- Ensure that all used linen is removed and stored in the linen baskets provided
- Ensure that all foodstuffs are removed from the refrigerator, and from the kitchenette if this is used
- Ensure that the cottage is clean and all items used are washed and stored in original location
- Make payment and return all keys to The Hermitage contact person, or as arranged with your contact person, or at Reception before departure

VISITING CLERGY

If you have a visiting priest with your group and who is from outside the Wollongong Diocese, you are required to have him register with the Bishop's Office. This is now a requirement of all Dioceses, and it is the individual responsibility of the priest himself to ensure this is all sorted by the time the group is here. Your responsibility is to alert him to this requirement and the following link. The relevant information can be obtained by clicking on this link: <https://www.thehermitage.org.au/visiting-clergy/>